

[Date]

Dear Parents,

We are excited to see our students and staff return to in-person learning. Thank you for your ongoing understanding and support as we continue to navigate these challenging times. I praise you for navigating the ongoing demands and stresses that COVID-19 has made us face as a community and a nation. We know we can count on you to move forward and help our students achieve their academic, social, health and wellness goals.

While our schools are taking full precautions to keep everyone safe at school and limit the spread at school as much as possible, I wanted to remind you that there are other infectious diseases, such as measles and chicken pox, which can impact our schools. That said, we need all our children to be up to date on their shots.

I urge you to make an appointment with your child's doctor now to get caught up on any required shots your child may have missed. If your child is 12 years or older, ask their doctor about how to get the COVID-19 shot. As you may be aware, doctors are taking extra steps to keep you and your family safe during in-person appointments. If your child does not have health insurance, please contact our school nurse at [\[school nurse contact info\]](#) or local health department at [\[local health department number\]](#) to find a clinic that offers free or low-cost immunizations. Please visit the CDC website to view the recommended [child](#) and [pre-teen/teen](#) immunization schedules.

Thank you in advance for helping keep our schools, teachers, staff and community safe.

With gratitude,

[Name of principal/school administrator]